

# FLINDERS QUARTET

## MINUTES

<b>Date/time of meeting</b>	Wednesday 7 December 2022, 5pm AEDT
<b>Location of meeting</b>	FQ Aeyons platform (online)
<b>Attendees</b>	Mary Vallentine, Sarah Hunt, Sandra Stoklossa, Fiona Phillips, Helen Ireland, Zoe Knighton and Wendy Avilov
<b>Apologies</b>	Julian Burnside
<b>Guests</b>	Wilma Smith

<b>Agenda Item/Topic</b>	<b>Discussion/outcomes</b>	<b>Person accountable for action</b>
1.3	<p>Meeting minutes from 24 August 2022</p> <ul style="list-style-type: none"> <li>No outstanding action items or queries</li> <li>Meeting minutes approved</li> </ul>	
2.1	<p>Financials</p> <ul style="list-style-type: none"> <li>Given the unconfirmed private donation target remaining in the 2022 Forecast and the response from recent donor communications, the Board notes that there may be a small deficit at the end of 2022.</li> <li>Successful grant outcome: City of Melbourne 2-year Arts and Creative Investment Partnership (ACIP) program in the amount of \$30,000 p.a. for two years.</li> <li>Zoe and Wendy are meeting with City of Melbourne Dec 12th to discuss and set KPIs for the funding. Once those are confirmed, the 2023 Budget will be revised to include this funding and the associated costs and re-presented to the Board for approval via email circular.</li> <li>Early estimates show a positive net impact on the bottom line of approximately \$15,000. Possibilities for use of these funds:               <ol style="list-style-type: none"> <li>Reduce the 2023 private donation target</li> <li>Small percentage increase in salaries, recognising increases in cost-of-living</li> <li>Contingency for illness and injury</li> </ol> </li> <li>The Board acknowledged the importance of all three of these options; recommended prioritising contingency for illness/injury, and a salary adjustment for cost-of-living.</li> </ul>	Wendy/Zoe

	<ul style="list-style-type: none"> <li>● Revised 2023 Budget to be presented to the Board along with: <ul style="list-style-type: none"> <li>○ background for salary setting and scenarios for increases</li> <li>○ summary of the 2023 activities covered in the Budget</li> </ul> </li> </ul>	Wendy/Zoe
2.2	<p>Artistic / programming</p> <ul style="list-style-type: none"> <li>● 2023 guest violinists are all unlikely long-term prospects, but the quartet will continue communicating with Elizabeth Sellars and Cameron Hill in case that changes.</li> <li>● Currently, Brigid Colledge is the most likely candidate – meetings and playing sessions have been scheduled, and Brigid will undertake a few FQ activities in 2023.</li> <li>● The earliest FQ could look to offer Brigid a position would be July 2023.</li> <li>● 2024 planning will still proceed.</li> <li>● Great response to the call for submissions for the 2023 Emerge composer program - 71 submissions received.</li> <li>● 6 composers have been selected for Emerge and will spend 2023 in score study and workshops with FQ and will write a short piece for performance in January 2024: <ul style="list-style-type: none"> <li>○ Lisa Cheney, QLD</li> <li>○ Ian Whitney, NSW</li> <li>○ Pat Jaffe, VIC</li> <li>○ Huangkai (Kaykay) Lai, VIC</li> <li>○ Jonathan Mui, NSW</li> <li>○ Hao Zhen, QLD</li> </ul> </li> <li>● Shepparton Art Museum festival project is on hold for now but FQ is continuing to relationship build with a long term view to connect with the local community and lay the foundations for a festival-type event in 2024 or 2025 (including performing a one-off concert there in 2023); FQ is looking to marry architecture, music and art, connecting with the local community, and tie FQ's four pillars of activity together (concert programming, industry development, touring, and education/mentoring).</li> <li>● FQ is intending to submit an EOI to the Australia Council four-year funding round closing mid-February. Draft of the EOI will be shared with the Board in January for review/comment.</li> <li>● Discussion around a potential new artistic direction and how to articulate it best: if able to secure extra funding (such as the Australia Council four-year grant), the intention is to increase the hours available for outreach/education work by using early-career musicians and providing them with high level industry experience; while simultaneously increasing the hours available for artistic development of core quartet musicians (without burning out the core musicians or needing to dramatically increase the FTE rate). Ultimately ensuring FQ has the capacity to stretch artistically, seek international co-commissioning import/export initiatives,</li> </ul>	Wendy/Zoe

	and still deliver high quality education, industry development and outreach initiatives.	
2.4	<p>Governance</p> <ul style="list-style-type: none"> <li>● Final 2021 Annual Report has been provided; for any Board members who have not yet read it, please advise Wendy of any final comments or changes before 23 December 2022.</li> <li>● The Board recommended holding a strategic planning session with Board and management after the outcome of the Australia Council 4-year funding EOI is known.</li> <li>● Aim for 4-6 Board meeting dates, including a 2024 budget meeting and an in-person strategy day.</li> <li>● Keep all meetings aside from the strategy session online.</li> <li>● Potential meeting dates to be distributed via email.</li> </ul>	<p>All Board members</p> <p>Wendy</p>
2.5	<p>Other matters</p> <ul style="list-style-type: none"> <li>● Fiona discussed a recent and very positive feasibility study in the Warrnambool and Hamilton areas, showing community demand for music education; aspiring to establish regional academies of music.</li> <li>● Congratulations to all on a productive and successful year.</li> </ul>	

<b>Time closed</b>	6:20pm AEDT
<b>Member absence during meeting</b>	

<b>Date, time and location of next meeting</b>	2023 Board meeting dates to be determined via email circular
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