

FLINDERS QUARTET

MINUTES

Date/time of meeting	Wednesday 24 August 2022, 5pm AEST
Location of meeting	FQ Aeyons platform (online)
Attendees	Julian Burnside, Mary Vallentine, Sarah Hunt, Sandra Stoklossa, Helen Ireland, Zoe Knighton and Wendy Avilov
Apologies	
Guests	Jackie Wong (work experience student)

Agenda Item/Topic	Discussion/outcomes	Person accountable for action
1.3	<p>Meeting minutes from 6 April 2022</p> <ul style="list-style-type: none"> ● Outstanding action item: new Board member recruitment <ul style="list-style-type: none"> ○ Fiona Phillips - on the Board of Fairley Foundation and is a regional education expert; has been excited about FQ in principal but was in middle of finishing PHD, but it's now time for Zoe to follow up ○ Tiriki Onus - no response, Zoe can try again ○ Barb Dennis (husband is Tim Orton, Chair of Rising) - previously unable to help due to long COVID, Zoe to touch base and invite her to November MRC concert ○ Aaron Wyatt from Ensemble Dutala - Zoe to have conversation with him about building First Nations relationships (in general) and perhaps First Nations Board member suggestions ○ Mary recommends a separate meeting for new Board membership ● Outstanding action item: FQ Digital marketing session with Sarah, Zoe and Wendy. ● Minutes from 6 April 2022 meeting accepted with outstanding items noted above. 	<p>Zoe</p> <p>Zoe</p> <p>Zoe</p> <p>Zoe</p> <p>Zoe/Wendy/Sarah</p>
2.1	<p>Financials</p> <ul style="list-style-type: none"> ● The Board notes that approximately \$46,500 in private donations are yet to be confirmed for the 2022 year. ● Pledged amounts of \$5,000 and \$11,000 will help reduce that at-risk amount once received, the remainder to be raised via: <ul style="list-style-type: none"> ○ Renewal reminders to Fifth String members and existing general donors who haven't yet donated in 2022 	

	<ul style="list-style-type: none"> ○ FQ Syndicate #4 campaign ○ New donor campaign to be launched in October 2022 with an education/music literacy focus (this campaign may be supported with matched funding from Creative Partnerships Australia; application outcome TBA) ● Monthly updates of at-risk philanthropic revenue will continue to be sent to the Board via email. ● Sandra and Wendy to determine what costs can be cut should we find ourselves with a \$5,000-\$10,000 shortfall (i.e. if not all of the forecast philanthropic revenue is secured). ● 2023 Budget drafting to commence in early September with 2-3 scenarios presented based on potential funding outcomes and with itemised risks. Timeline for Board review and approval: <ul style="list-style-type: none"> ○ w/c Oct 3rd – draft 2023 Budget circulated to the Board via email ○ w/c Oct 10th – draft 2023 Budget meeting held online (needs to be held during this week, before Sandra is overseas) ○ Oct/Nov – revisions to draft Budget based on meeting with the Board and funding outcomes as they become known ○ early Dec – final 2023 Budget will be included in the Dec 7th Board meeting papers (funding outcomes will be known by early December, so the scenarios will be reduced to one Budget by this stage) ○ Dec 7th Board meeting – Board approval to be sought for final 2023 Budget ● Katherine Lee pay rise approved. 	<p>Wendy/Zoe</p> <p>Wendy/ Sandra</p> <p>Wendy/Zoe</p>
2.2	<p>Artistic / programming</p> <ul style="list-style-type: none"> ● Violinists in 2023 and beyond: <ul style="list-style-type: none"> ○ Cameron Hill is confirmed for late 2023 concert period, and is interested in a permanent position if he is able to secure to the MSO concertmaster position (and therefore make a permanent move to Melbourne) ○ Natsuko Yoshimoto is confirmed for mid-2023 concert period, but we doubt she has the availability to join FQ in a permanent capacity ○ Sophie Rowell is interested, but unlikely ○ Elizabeth Sellars is considering 2023 Program 1 dates we have offered her but is increasingly busy. We hope she might be interested in a permanent position. ● In order to attract the calibre of violinist needed, we may need to appoint someone who can't commit to all of our activity. Ultimately looking to appoint someone permanently to cover the main subscription concert series at a minimum, and where necessary appoint guest violinists to complete the remainder of FQ's activity (rather than the alternative, which is scaling back FQ's activity). ● Advice from Liza Lim has been received regarding evolving FQ's composer programs and has led to us considering adjusting our submission process, 	

	<p>introducing commission fees to our Ascend composers (we will include this in our Ian Potter Foundation application to help enable that), and alternating Ascend (for mid-career composers) and Emerge (for emerging composers) each year.</p> <ul style="list-style-type: none"> ● We are preparing to announce our Emerge 2023 program. ● Proposed Shepparton Art Museum (SAM) festival in November 2023, local support and engagement is essential especially with First Nations Peoples. Festival will comprise three concerts throughout the museum locations, connecting place, architecture and music. Zoe is meeting with the new director in mid September to discuss moving forward. Funding to be sought from Ian Potter Foundation and Touring Victoria (if the timeline is suitable). Funding has to be secured before we press go on this project. The investment to be made right now is time in developing the necessary relationships, particularly with local First Nations Peoples. ● Julian has offered contacts for Shepparton. ● Performing First Nations content (e.g. Cheetham and Gifford commissions) it is essential that we develop genuine relationships with the relevant First Nations Peoples. ● 2024 planning: <ul style="list-style-type: none"> ○ Commissioned new work by Gordon Kerry ○ Dramatised Berg Lyric Suite project ○ Ascend composer program (latest iteration) ○ NZ touring to be sought ○ Elizabeth Maconchy and Ethel Smyth focus (similar to FQ's recent Margaret Sutherland focus), openly championing and investing in international composers such Maconchy and Smyth ● Further discussion around the idea of FQ looking more internationally for female composers to champion. Mary suggested looking for collaborations for presenting international works, and looking for it to lead to something and/or tie in with international touring prospects. Keep 'artistic' at the forefront, and ensure it is always about quality. Be proactive about all the work FQ plays being fantastic, aiming to inspire emerging (and mid-career) female composers. Keep championing Australian female composers by working with them in other programs to ensure we're still supporting Australian composers, not necessarily always programming them in FQ's main subscription concert series. ● FQ is looking to become an MRC venue hirer in 2023, instead of part of the Local Heroes series (which is a co-presentation arrangement). Provides an opportunity to have more control over the number of concerts programmed at MRC, ticket prices and packages, and marketing. <ul style="list-style-type: none"> ○ Wendy to do further work on the MRC venue hire budget with Sandra, and send an update to the Board. ○ Sarah, Zoe and Wendy to talk about ticketing and marketing ideas/plans. 	<p>Zoe</p> <p>Wendy/ Sandra Sarah/Zoe/ Wendy</p>
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2.3	<p>Development</p> <ul style="list-style-type: none">● November concert and supper: Monday 14 November, 6pm MRC concert followed by post-concert supper at Blondie<ul style="list-style-type: none">○ Invitee suggestions from the Board welcomed○ Sarah suggested Phil and Nelson (who attended the May concert and dinner, and who have given this year) saying they have a much greater capacity to give)○ Sarah also suggested following up with Linda Herd● Musical Literary campaign to commence in October; if successful, the Plus1 matched-funding incentive will attract new donors, and if unsuccessful with the Plus1 application, the campaign will still run and we'll ensure there are other entry points for new/renewed donors (targets lapsed donors, ticket holders)● FQ playing for Barry Jones' birthday at MRC event October 11th; Julian has also asked about FQ playing Margaret Sutherland at the October 9th birthday event at fortyfivedownstairs (Julian offered to make donation to FQ for this). Zoe to check availabilities and advise if possible.<ul style="list-style-type: none">○ invitee suggestions for the October 9th event are welcome, please send to Julian	<p>All FQ Board</p> <p>Zoe All FQ Board</p>
2.4	<p>Governance</p> <ul style="list-style-type: none">● 2021 Annual Report in progress, draft will be shared with the Board in early September for review/approval via email circulator resolution.	<p>Wendy</p>

Time closed	6:24pm AEDT
Member absence during meeting	Julian joined meeting at 5.25pm Sandra left meeting at 6.15pm Mary left meeting at 6.17pm

Date, time and location of next meeting	<p>2023 Budget meeting: during week commencing October 10th (potential meeting dates to be circulated via email)</p> <p>Board meeting: 5pm AEDT, 7 December 2022 on FQ Aeyons meeting link</p>
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