

FLINDERS QUARTET

Vision

An industry exemplar for diversity, relevance and masterful performance.

Mission

To be the vanguard of artistic excellence and generosity, championing art-form renewal, community engagement, creative and commercial vibrancy.

Purpose

To challenge and champion the role of the string quartet in 21st century Australia.

Board Meeting Agenda

to be held 14 February 2024 at 5:00pm AEDT

Zoom: <https://us06web.zoom.us/j/81878612263?pwd=UO5xLoGBj46PAItelFkKBKnYahO9x.1>

NO.	ITEM	TIME ESTIMATE
1.	Meeting opening	10 minutes
1.1	Welcome and apologies	
1.2	Declaration of conflict of interest <ul style="list-style-type: none">Members of the Board Helen Ireland, Zoe Knighton and Wendy Avilov declare that they are remunerated by Flinders Quartet Inc.	
1.3	Outstanding action items and updates arising from previous meeting minutes (board papers) <ul style="list-style-type: none">2024 community concert marketing strategy to be discussed between Sarah, Zoe and KatherineSeeking Observership Program participation for 2025 (instead of 2024)Sarah to share analysis of The National Theatre's giving day; potential future FQ campaign?Sandra and Wendy historical long service leave calculations and journal	
1.4	Outstanding action items arising from 6 June 2023 Board strategy day <ul style="list-style-type: none">FQ job descriptions	
2.	General business	45 minutes
2.1	Financials (board papers) <ul style="list-style-type: none">2023 draft final figures (prior to adjustment journals from accountants)2024 forecast	
2.2	Artistic/programming (board papers) <ul style="list-style-type: none">Impact of Ian Potter Foundation funding on artistic activity in 2024 and 2025Montsalvat review planned in light of recent venue changesTouring focus - regional/national/international	
2.3	Development (board papers) <ul style="list-style-type: none">Summary of 2023 development achievements2024 development activities, plans, and updates	
2.4	Governance (board papers) <ul style="list-style-type: none">Proposed in-person May Board meeting plus focus session to set 2026-29 strategy	

		<ul style="list-style-type: none"> ○ Seeking to change date to Wednesday 15 May, 2pm to 6pm with dinner afterwards (for those able to stay on) ○ Approx 60 mins for Board meeting, and remainder for strategy session (to be run 'in-house') ○ Venue: FQ rehearsal space at Collins Street Baptist Church (CBD) ● Skills matrix update (board paper and active document is here) <ul style="list-style-type: none"> ○ Consider whether we find a legal advisor to replace Julian's expertise, rather than appointing a Board member with legal experience ● New Board member recruitment / interest update (board papers) ● First Nations advisor or Elder-in-residence (paid position) idea ● Insurance / risk management ('for information') <ul style="list-style-type: none"> ○ new association liability insurance now in place ○ other current policy details ● 2024 calendar of important dates (view here) 	
3.	Meeting finalisation		5 minutes
	3.1	Next meeting dates <ul style="list-style-type: none"> ● Tuesday 28 May, 2pm AEST (in-person, if possible) ● Tuesday 27 August, 5pm AEST (Zoom) ● Tuesday 10 December, 5pm AEDT (Zoom) 	
	3.2	Meeting close	